4 GIFT CERTIFICATES • CUT ON THE DASHES • ADD YOUR BUSINESS NAME OR STAMP



Business _____

To _____ Amount $ _____

From _____ For _____

Valid until _____ No. _____

Authorised by _____



Business _____

To _____ Amount $ _____

From _____ For _____

Valid until _____ No. _____

Authorised by _____



Business _____

To _____ Amount $ _____

From _____ For _____

Valid until _____ No. _____

Authorised by _____



Business _____

To _____ Amount $ _____

From _____ For _____

Valid until _____ No. _____

Authorised by _____

SMALL BUSINESS RECORD KEEPING

Gift Certificate Log

track every voucher you sell, redeem and still owe

No.	Date sold	Purchased by	Recipient	Value $	Redeemed	Balance $
001						
002						
003						
004						
005						
006						
007						
008						
009						
010						
011						
012						
013						
014						
015						
016						
017						

Terms (copy onto the back of each certificate)

Not redeemable for cash. Lost or stolen certificates cannot be replaced. Present at time of purchase. Check your local laws for minimum expiry periods.