Substitute Teacher Emergency Binder & Seating Chart Pack

VOL. 10 • ELECTRIC VIOLET & ROSE



SEATING CHART

Maya	Liam	Ava	Mia	Theo	Noah
Eli	Zara	Ella	Hugo	Isla	Leo
Kai	Finn	Nora	Max	Ruby	Lily

Daily schedule

Emergency procedures

Helpful students

Notes



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Groups

Assessment

Objectives

Check-in

- [ ] Parent email
- [ ] Update tracker
- [ ] Staff meeting
- [ ] Copies made
- [ ] Slides ready
- [ ] Book library
- [ ] Reading log
- [ ] Display work
- [ ] Mark quizzes
- [ ] Prep groups