Substitute Teacher Emergency Binder & Seating Chart Pack

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Seating chart

Oscar	Ella	Finn	Ivy	Isla	Noah
Maya	Theo	Leo	Ava	Nora	Max
Kai	Aria	Eli	Sam	Jack	Zara

Daily schedule

Emergency procedures

Helpful students

Notes

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Differentiation

Materials

Assessment

Objectives

- [ ] Prep groups
- [ ] Staff meeting
- [ ] Parent email
- [ ] Slides ready
- [ ] Display work
- [ ] Update tracker
- [ ] Mark quizzes
- [ ] Reading log
- [ ] Copies made
- [ ] Book library