# Substitute Teacher Emergency Binder & Seating Chart Pack

VOL. 7 • MARIGOLD & BERRY



## SEATING CHART

| | | | | | |
|---|---|---|---|---|---|
| Mia | Ivy | Chloe | Theo | Ella | Ruby |
| Lily | Noah | Jack | Maya | Aria | Sam |
| Eli | Leo | Oscar | Ava | Isla | Max |

### Daily schedule

### Emergency procedures

### Helpful students

### Notes

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## Objectives

## Assessment

## Groups

## Materials

- [ ] Reading log
- [ ] Mark quizzes
- [ ] Update tracker
- [ ] Slides ready
- [ ] Display work
- [ ] Copies made
- [ ] Staff meeting
- [ ] Book library
- [ ] Parent email
- [ ] Prep groups